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Goodwin Memorial Library Board of Trustees
Meeting Minutes
February 27, 2017

Present:

Jo-Ann Konieczny, Chair
Caryn Perley, Vice-chair
Alison Donta-Venman
Maureen Devine
Patrick Borezo, Library Director

Meeting was called to order: 6:30pm

Approval of Minutes: Minutes from the January Trustees Meeting will be approved at the next Trustee meeting.

Director's Report:

Patrick submitted report which included circulation statistic for January and January Expenditures and Trust Balances. He also distributed copies of his annual report which was submitted for the 2016 Annual Town Report. He reported he will be attending a Departmental Budget Meeting with the Select Board and Finance Committee on Wednesday, April 5, 2017.

The Library received a LIG-MEG payment of \$3,330.42.

On Feb. 9, Patrick received a letter from Massachusetts Historical Commission following up on his Project Notification Form. This letter was sent to the Hadley Historical Commission as well. Since the demolition of the Hooker school has "adverse effect", the Trustees will need to work with the Historical Commission, MBLC and Mass. Historical Commission to move forward with this as a library site. A meeting is scheduled on March 28, 2017.

Hadley Media/HPAT:

The new Director of Hadley Media, Drew Hutchison, extended an invitation for departments to video a public service message. The Capital Campaign PR committee will consider this opportunity.

Personnel Committee:

The personnel committee will meet with Patrick in the next month to "check-in", since his review is not until June. It is suggested that the contract negotiations and review coincide with the town budget process, therefore be schedule for November instead of June.

Electrical & Ceiling Project:

Caryn presented an update on the Electrical and Ceiling project to the CPA Committee on January 23, 2017. She shared concerns of the timing of the project however that the Trustees are working with the MBC. She reported the CPA committee appreciated the update and continues to have the funds to support the project since it was already allocated. She had met with the MBC prior to the CPA meeting. The MBC is suggesting their consultant create the scope of work for this project. Caryn will keep in touch with both groups as we move forward.

Next Meeting Date: April 4, 2017 at 6:30 followed by Capital Campaign Meeting.

Adjourned: 7:05pm